

English Ready


22638VIC Certificate 1 in EAL
VU23503 Read and write short simple messages and forms

Student Workbook



8:30 am

Hi Wendy
I can't come today
because I'm sick.
I'll go to the doctor
this afternoon.
Parwana

		Student Enrolment Form Please use CAPITAL letters. <input checked="" type="checkbox"/> Tick the box.	
First name			
Family name			
Gender		<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	
Date of birth			
Country of birth			
Date of arrival in Australia			
Address	Street		
	Suburb/Town		
	Postcode		
Phone number			

Student	_____
Teacher	_____
Class	_____
Date	_____

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Illustrations acknowledgements:

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Community Centre icon – <https://iconscout.com/ConnectionIconinLineStyle/jemismali>

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*This workbook is designed to be used with the support of a teacher. **See the Teacher Resources** for a wide range of activities to support the work in this book.*

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1. Workbook Instructions

①



PPT

②



Mime or demonstrate each instruction and students copy.

1. listen



2. say



3. repeat



4. clap



5. ask questions



6. spell



7. match



8. *Work with a partner



9. read



10. write



* Work with a partner =
speak or read aloud
in pairs

11. copy



12. circle



13. tick



14. highlight



2. Meet the students and teachers.



At the AMEP Centre

Meet the students.
This is Amina, Ahmad and Basam.

Meet their teacher.
This is Peter.



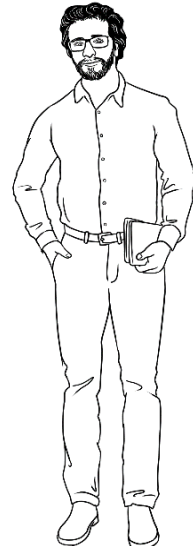
Amina



Ahmad



Basam



Peter

At the Learning Centre

Meet the students.
This is Parwana, Linh and Ko.

Meet their teacher.
This is Wendy.



Parwana



Linh

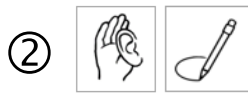


Ko



Wendy

3. The alphabet – Letter names



Focus: Letter names - upper & lower case, vowels & consonants. Dictate the **names** of letters at random for students to circle.

Capital letters = Block letters

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z

Small letters

a	b	c	d	e	f	g	h	i	j	k	l	m
n	o	p	q	r	s	t	u	v	w	x	y	z

② Capital letters

a	B	c	D	e	F	G	h	i	J	k	L	m
N	o	P	q	R	S	T	u	V	w	x	Y	Z

③ Vowels

Dictate the **names** of the **vowels** for students to highlight.

a	b	c	d	e	f	g	h	i	j	k	l	m
n	o	p	q	r	s	t	u	v	w	x	y	z

④ Consonants

Dictate the **names** of the **consonants** at random for students to circle.

a	b	c	d	e	f	g	h	i	j	k	l	m
n	o	p	q	r	s	t	u	v	w	x	y	z

A name survey



What's your name?

Can you spell that please?

A	Amina	
B	Basam	
C		
D		
E		
F		
G		
H		
I		
J		
K	Ko	
L	Linh	
M		
N		
O		
P	Parwana	
Q		
R		
S		
T		
U		
V		
W	Wendy	
X		
Y		
Z		

Focus:

- the clear spelling of own name
- The names of letters
- Vocab – *the most, the least*

Activity

Students walk round the class asking other students the questions in the speech bubbles and writing the students' names on the table.

- Set a time limit and a maximum of two names per letter [first names only]
- Remind students to capitalise the first letter
- When finished, ask questions about the survey. e.g. *Which alphabet letters have no names/ one name/two names etc next to them? Which names have the most/the least letters?*

4. Words on forms



Words on forms		Write in your language
First name [Given name]		
Family name [Surname / Last name]		
Title <i>Mr, Ms, Mrs, Miss, Other</i>		
Gender [Sex] <i>Male, Female, Other</i>		
Marital status <i>Single, Married, Widowed, Divorced, De facto</i>		NB. Marital status may be a sensitive issue for some students.
Date of birth <i>day/ month/ year</i>		
Date of arrival in Australia		
Country of birth		
Language		
Address		
Email address		
Phone number		
Signature		
Emergency contact	name	
	relationship	
	phone number	

①



First name	Amina	Ming	Basam	You
Title	Mrs	Dr	Mr	
Marital status	married	widowed	single	
Gender	Female	Male	Male	
Country of birth	Afghanistan	China	Iraq	
Language	Pashto	Mandarin	Arabic	

②



What's your first name?

What's your country of birth?

What's your language?

③



Can you spell that please?

Each student interviews two other students, asks questions and writes each student's details.

First name		
Country of birth		
Language		



Instructions on forms

H HOSPITAL **Kellivale Hospital Patient Form**

Write in CAPITAL LETTERS.
 Tick the box.

Title Mr Mrs Ms Miss Other _____

Family Name

Given Name

1. Write in CAPITAL LETTERS

Write in BLOCK LETTERS

ABCD EFG HIJK LMNOP
 QRST UVW XYZ

2. Use a black pen.



Use a blue pen.



3. Tick the boxes.

4. Basam writes his full name in CAPITAL letters in the boxes.

FAMILY NAME


R	A	D	I									
---	---	---	---	--	--	--	--	--	--	--	--	--

FIRST NAME

B	A	S	A	M								
---	---	---	---	---	--	--	--	--	--	--	--	--

②   Circle the CAPITAL letters.

b	G	n	i	D	m	l	T	N	e	R	p	A
B	g	N	l	d	M	L	t	n	E	r	P	a

③  Write **your** full name in CAPITAL letters in the boxes.

FAMILY NAME

--	--	--	--	--	--	--	--	--	--	--	--	--

FIRST NAME

--	--	--	--	--	--	--	--	--	--	--	--	--



Focus: Following instructions to complete forms.
Students write their own details.

Words on forms		Use CAPITAL LETTERS. <input checked="" type="checkbox"/> Tick the boxes.
First name [Given name]		
Family name [Surname / Last name]		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other	
Gender [Sex]	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	
Marital status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> De facto	
Date of birth		
Date of arrival in Australia		
Country of birth		
Language		
Address		
Email address		
Phone number		
Signature		
Emergency contact	name	
	relationship	
	phone number	

5. Read and fill in forms.



Kellivale
Learning
Centre

Student Enrolment Form

Please use CAPITAL letters. Tick the box.

First name	PARWANA		
Family name	SAIKAL		
Gender	<input type="checkbox"/> Male	<input checked="" type="checkbox"/> Female	<input type="checkbox"/> Other
Date of birth	09 / 05/ 1998		
Country of birth	Afghanistan		
Date of arrival in Australia	12 / 01/ 2023		
Address	Street	48 BAKER ROAD	
	Suburb/Town	KELLIVALE	
	Postcode	2421	
Phone number	0476 756 932		
Email address	parwana27@gmail.com		
Signature	PSaikal	Date	2023

Answer questions about Parwana's form.

①  Circle the instructions on the form.

②  Tick one answer for each question.

1. Parwana did not use capital letters to write her

family name. country of birth. address.

2. What is her date of birth?

09/06/1998 09/05/1997 09/05/1998

3. When did she arrive in Australia?

12/01/2023 12/01/2022 22/01/2023

4. What is the name of her street?

Baker Street Banner Road Baker Road

5. Did Parwana sign the form correctly? Yes No

6. Did she write the date correctly? Yes No

7. Why did Parwana fill in the form?

She wants to enrol in swimming lessons.


She wants to enrol in an English class.

She wants to join the library.

③  Check your work.



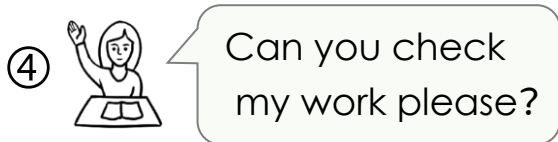
Complete the student enrolment form.

 <p>Kellivale Learning Centre</p>		<p>Student Enrolment Form</p> <p>Please use CAPITAL letters. <input checked="" type="checkbox"/> Tick the box.</p>	
First name			
Family name			
Gender		<input type="checkbox"/> Male	<input type="checkbox"/> Female <input type="checkbox"/> Other
Date of birth			
Country of birth			
Date of arrival in Australia			
Address	Street		
	Suburb/Town		
	Postcode		
Phone number			
Email address			
Signature		Date	



You fill in this form to enrol in classes

at the AMEP Centre. at the Learning Centre. at the library.





1 Read the words on forms aloud with a partner.

2 Circle the words in the word find and the enrolment list. **All** words on the list are in the word find including repeated words. Once complete, the remaining letters form a sentence, *Please fill in a form.* [The letters are unhighlighted in the student book.] Two easier Word Finds are available in the Teacher resources.

Student Enrolment Form

Please use capital <u>letters.</u>	
First <u>name</u>	
Family name	
Gender	
Date of birth	
Country of birth	
Date of arrival in Australia	
Address	Street
	Suburb / Town
	Postcode
Phone number	
Email address	
Signature	Date

F	A	M	I	L	Y	U	P	N
I	L	P	L	E	A	S	E	A
R	B	I	R	T	H	E	C	M
S	E	D	A	T	E	O	A	E
T	N	A	M	E	A	F	P	S
A	U	S	T	R	A	L	I	A
E	P	F	G	S	B	O	T	R
I	H	L	E	L	I	F	A	R
C	O	U	N	T	R	Y	L	I
I	N	N	D	A	T	S	A	V
P	E	F	E	O	H	U	D	A
O	R	O	F	D	M	B	D	L
S	I	G	N	A	T	U	R	E
T	O	W	N	T	I	R	E	E
C	D	A	T	E	N	B	S	M
O	A	D	D	R	E	S	S	A
D	S	T	R	E	E	T	.	I
E	N	U	M	B	E	R		L

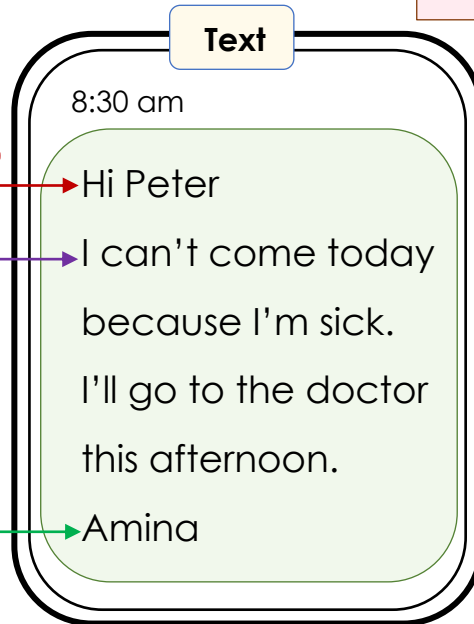
6. Messages to teachers



Read messages

Focus:

- parts of a text message & contractions
- to understand that it's polite to reply to texts and to do this asap.



1. Who wrote the text?

Amina

2. What is the greeting?

Hi Peter

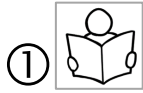
3. Why did Amina send a text?

- She'll be late for class.
- She can't come to class today.
- She is on holiday.



1. The greeting

2. The closing.



Text

Reply



4:15 pm

Hi Wendy

I can't come to class tomorrow because I have a dentist appointment.

See you on Thursday.

Ko

4:30 pm

Hi Ko

Thanks for your message. It's difficult with appointments, but can you try to make them outside class time?

See you Thursday.

Wendy

②  Circle the greetings and closings.

③ 

- | | | | | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|-----------------------|
| 1. Tomorrow, Ko | <input type="checkbox"/> | can come to class. | <input checked="" type="checkbox"/> | can't come to class. |
| 2. He has an appointment | <input checked="" type="checkbox"/> | at the dentist. | <input type="checkbox"/> | at the doctor. |
| 3. Ko's appointment is | <input type="checkbox"/> | on Thursday. | <input checked="" type="checkbox"/> | tomorrow. |
| 4. He'll be back in class | <input checked="" type="checkbox"/> | on Thursday. | <input type="checkbox"/> | tomorrow. |
| 5. Wendy said, | <input checked="" type="checkbox"/> | Thanks for your message. | <input type="checkbox"/> | Thanks for your text. |
| 6. Can you try to make appointments | <input type="checkbox"/> | in class time. | <input checked="" type="checkbox"/> | outside class time. |



Long and short

Focus – Explain that as text language is similar to spoken language, contractions are common.

Long	be	Short
I am		I'm
he is		he's
she is		she's
it is		it's
you are		you're
we are		we're
they are		they're

②  the long form

1. I am I'm very sorry.
2. She's She is sick today.
3. You are You're late today.



Long	will	Short
I will		I'll
he will		he'll
she will		she'll
it will		it'll
you will		you'll
we will		we'll
they will		they'll

④  the short form

1. I will come tomorrow.
_____.
2. He will go to the doctor.
_____.
3. We will see you later.
_____.


⑤  the short form

Long	can	Short
cannot		can't

1. I cannot can't come tomorrow.
2. They cannot can't be late.



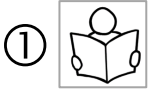
Syllables

Word	morning
Break	mor  ning
Syllables	mor ning 1 2

cold ✓	flu	Covid	headache
fever	problem	late	hospital
doctor	dentist	daughter	son
overseas	appointment	morning	afternoon
inspection	come	have	going



One syllable	Two syllables	Three syllables
<i>class</i>	<i>coming</i>	<i>instructions</i>
<i>cold</i>	<i>Covid</i>	<i>hospital</i>
<i>flu</i>	<i>headache</i>	<i>overseas</i>
<i>late</i>	<i>fever</i>	<i>appointment</i>
<i>son</i>	<i>problem</i>	<i>afternoon</i>
<i>come</i>	<i>doctor</i>	<i>inspection</i>
<i>have</i>	<i>dentist</i>	
	<i>daughter</i>	
	<i>morning</i>	
	<i>going</i>	

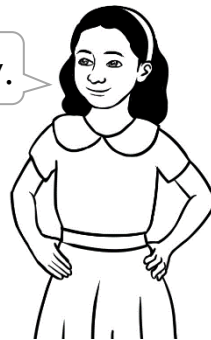


Joining words

You can't go to school today Bibi,
so I'll send a text to your teacher.
What's your teacher's name?



Mrs Conway.



8:15 am

Hello Mrs Conway
Bibi can't come to
school today
because she has
a cold. Maybe she
can come tomorrow.
Regards
Parwana



1. The greeting
2. The closing.



1. Who wrote the message? **Parwana**
2. Who did she write to? **Mrs Conway**
3. Bibi can't go to school **because** **she has a cold.**

④ Can Bibi go to school tomorrow?

Yes

Maybe

No

①



Join the sentences.

Sentence 1	Bibi can't come to school today.
Sentence 2	She has a cold.

Bibi can't come to school today **because** she has a cold.

- I can't come to class _____ my child is sick.
- I'll be late for class today _____ the bus was late.

②



Sentence 1	Bibi has a cold.
Sentence 2	She can't come to school today.

Bibi has a cold **so** she can't come to school today.

- I have a house inspection _____ I can't come to class.
- I missed the train _____ I'll be late for class.

③



Write in the correct order.

1. **because** to class I have I can't come a cold.

2. **so** today. I missed the bus I'll be late

7. Spelling

Learn to spell words in messages.

 Look at the word.  Say it aloud.	 Cover the word.  Write the word.	 Check the spelling.  Write it again.
hello	hello	hello
I'm		
sorry		
can't		
come		
class		
sick		
appointment		
doctor		
dentist		
I'll		
today		
tomorrow		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

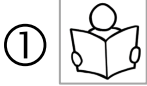


Words are arranged horizontally and vertically.
The words could be used for dictation.

hello	sorry	come	class	late
appointment	house	inspection	doctor	dentist
headache	sick	today	tomorrow	Monday
Tuesday	Wednesday	Thursday	Friday	weekend
train	park	because	have	child

l	a	b	c	d	T	h	u	r	s	d	a	y	t	e
a	p	p	o	i	n	t	m	e	n	t	f	g	o	h
t	i	j	k	n	l	h	a	v	e	m	c	o	m	e
e	T	u	e	s	d	a	y	o	h	e	l	l	o	p
q	r	t	s	p	t	u	v	d	o	c	t	o	r	w
M	x	r	b	e	c	a	u	s	e	y	z	a	r	b
o	c	a	d	c	e	f	g	h	i	j	k	l	o	m
n	o	i	p	t	q	w	e	e	k	e	n	d	w	r
d	e	n	t	i	s	t	v	a	w	c	l	a	s	s
a	s	t	u	o	F	r	i	d	a	y	x	y	p	t
y	W	e	d	n	e	s	d	a	y	z	a	b	a	o
c	d	e	f	g	h	i	j	c	h	i	l	d	r	d
s	o	r	r	y	k	c	l	h	o	u	s	e	k	a
m	n	o	s	i	c	k	p	e	q	r	s	t	u	y

8. Special events





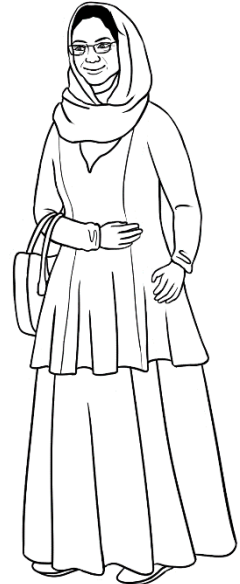
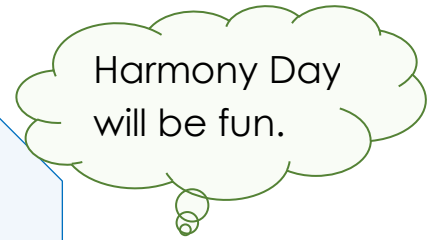
Celebrate
Harmony Day
Thursday 21 March

Art and craft in the classrooms
 10:30 – 12:30

Lunch in the garden
 12:30 – 1:30

Singing and dancing in the canteen
 1:30 – 2:30

Wear orange or traditional clothes.



1. Harmony day is on **Thursday 21 March**.
2. There will be art and craft in **the classrooms**.
3. Lunch will be in **the garden**.
4. There will be singing and dancing in **the canteen**.
5. Lunch will be at **12:30** to **1:30**.
6. Singing and dancing will be at **1:30** to **2:30**.
7. Wear **orange** or traditional clothes.



Copy the sentences into your notebook.





I want to remind the students about Harmony Day this week.



Hello students
 Don't forget
 Harmony Day on
 Thursday. Bring
 a plate of food
 to share and
 wear orange or
 traditional clothes.
 This is a special day
 to celebrate and
 be together.
 Peter



1. The greeting
2. The closing
3. Peter wrote to remind students
4. Students need to bring
5. Students need to wear orange
6. Peter said this is a special day

Peter

a plate of food.

Hello students

about Harmony Day.

to celebrate.

or traditional clothes.



①



raise money = ask people to give money

**Our centre wants to raise money
for cancer.**

Australia's Biggest Morning Tea

in the community garden



Wednesday 1 May at 10:30

Coffee, tea and juice

Cakes and biscuits.

Give a gold coin donation.

Bring a cup or a mug.

That's a good idea.

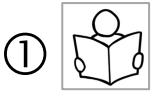
Yes it is.



②



1. What is the event? *Australia's biggest Morning Tea*
2. Why does the centre want to raise money? *for cancer*
3. Where will the event be? *in the community garden*
4. When will it be? *on Wednesday 1 May*
at 10:30
5. What can you drink? *coffee, tea and juice*
6. What do you need to bring? *a cup or a mug*
7. What can you eat? *cakes and biscuits*
8. How much do you need to give? *a gold coin*



I'll email the students about the morning tea.



Morning tea tomorrow

Level1students@Kellivalelearningcentre.com.au

Morning tea tomorrow

Hello students

Don't forget our special morning tea tomorrow at 10:30.
We want to raise lots of money to help people with cancer.
Bring a gold coin and a cup or a mug.

See you tomorrow.
Wendy

Comic Sa... | T | B | I | U | A | | | | |

Send | A | | | | | | |



1. The greeting **Hello students**
2. The closing **See you tomorrow. Wendy**



1. Wendy emailed the students
2. Students need to bring
3. Students need to bring a cup
4. The centre wants to raise
5. The money is to help

lots of money.
people with cancer.
about the morning tea.
a gold coin.
or a mug.



Copy the sentences into your notebook.



9. An excursion



on Monday

Focus: reading details on notices

Excursion

When: Tuesday 5 June
Where: Kellivale Market
Leave time: 9:30 am
Return time: 1:00 pm
Meet: the bus stop
Bus fare: \$5.50
Bring: money, concession card and a shopping bag



Tomorrow we'll go on an excursion.



Fill in the form and give it to your teacher before Tuesday.

If you can't come on Tuesday please call: 0400 789 651

②



Once completed, the questions and answers could be read aloud, as a class in two groups and then in pairs,

1. When is the excursion? on **Tuesday 5 June**
2. Where will the class go? to the **Kellivale Market**
3. What time will the class leave? at **9:30 am**
4. Where will the class meet? at **the bus stop**
5. What will students need to bring? **money, a concession card, and a shopping bag**
6. What time will the class return? at **1:00 pm**
7. What will students do before Tuesday? **fill in** the form
8. What will students do if they can't come? Call **0400789651**

①



Focus: Reading and completing a form.

You can come on the excursion with us. Please fill in this form.



Excursion Form

Please use **BLOCK LETTERS** Tick the boxes.

Full name			
Mobile number			
Excursion to			
Date			
Leave time		Return time	
Meeting place			
Cost			
Concession card		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Emergency contact	name		
	relationship	<input type="checkbox"/> family _____	<input type="checkbox"/> friend
	phone number		

②



Check your work.

③



Can you check my work please?



on Tuesday

Focus: Sentence structure, phrasal verbs
Read in present simple and later change to past simple.



subject	verb	object	where	when
1. The class	goes	-	to the market	on Tuesday.
2. They	get on	the bus	-	at 9:30.
3. The students	look around	the market.	-	-
4. They	buy	fruit and vegetables.	-	-
5. They	have	lunch	-	at 12 o'clock.
6. The students	speak	English	-	all day.
7. They	get back	-	to the centre	at 1 o'clock.



Focus: Write the past simple forms of the verbs.
Look is the only regular verb.

Present	go	get on	look around	buy
Past	went			

Present	have	speak	get back
Past			



Write in the correct order.

1. went on Tuesday. The class to the market

2. got on the bus They at 9:30.

3. looked around the market. The students

4. bought They fruit and vegetables.

5. had at 12 o'clock. They lunch

6. spoke The students all day. English

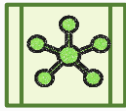
7. got back to the centre They at 1 o'clock.

10. What's on the notice?



At the library

Focus: Reading a public notice



Kellivale Library

English Conversation Group

Improve your English in a small friendly group. The group meets in Meeting Room 2 and is led by a volunteer tutor.

Friday 10:00 – 11:00
1:30 – 2:30

It is free to join and all are welcome.

Apply at the Information desk.



②



1. The notice is about an English Conversation Group.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
2. It is a large friendly group.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
3. The group meets in Meeting Room 3.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
4. It is led by a volunteer tutor.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
5. The group meets on Friday at 12:30.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
6. It costs nothing to join.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
7. Amina can apply at the information desk.	<input checked="" type="radio"/> Yes	<input type="radio"/> No



Certainly. Can you fill in this form?

I'd like to join the English Conversation Group please.



Amina's details
 Mrs Amina Tarukh
 0466 379 142
ATarukh13@gmail.com
 Best time: 1:30 – 2:30

Library Card

Amina Tarukh
 1051180



Fill in the form for Amina.

Kellivale Library		Please use BLOCK LETTERS	
English Conversation Group		<input checked="" type="checkbox"/> Tick the boxes	
Full Name	AMINA TARUKH		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss		
Phone number	0466379142		
Email address	ATarukh13@gmail.com		
Library member	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Card number
Best time	<input type="checkbox"/> 10:00 – 11:00 <input checked="" type="checkbox"/> 1:30 – 2:30		

①



Swimming lessons

Focus: Singular and plural nouns – spelling rules



a baby



a toddler



a child



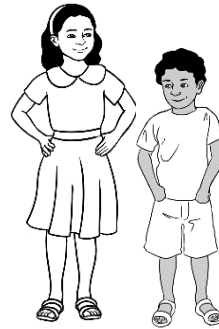
an adult



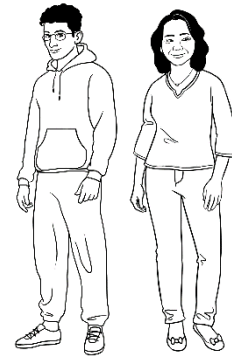
two babies



two toddlers



two children



two adults

②



Parwana reads the notice.

Kellivale Swimming Pool

Learn to swim



Enjoy swimming lessons every week and use the pool **for free** outside lesson times. We have lessons for babies, toddlers, children and adults.

Go to our website to check the price of swimming lessons. Fill in your details and we'll get back to you.

www.kellivaleswim.com.au

Or call us on: 03 9445 6831

Would you like to learn to swim?

Yes.

Yes.

lesson = class



1. The notice is about swimming lessons.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
2. There are swimming lessons every week.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
3. Adults can have swimming lessons.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
4. Swimming lessons are free.	<input type="radio"/> Yes	<input checked="" type="radio"/> No
5. You can fill in your details on the website.	<input checked="" type="radio"/> Yes	<input type="radio"/> No
6. You can call the pool on this number: 03 9445 6833.	<input type="radio"/> Yes	<input checked="" type="radio"/> No



You want to learn to swim.
Fill in your details on the website.



Kellivale Swimming Pool - Swimming Lessons

Fill in your details and we will get back to you.

First name

Last name

Phone

Email

You are enquiring about lessons for: **babies** **toddlers** **children** **adults**

Best day to contact you:

Best time to contact you:

M **T** **W** **Th** **F** **S** **Sun**

AM **PM** **Anytime**

SUBMIT

11. Text messages to friends



Happy birthday

Focus: Reading a text message, understanding emojis.

emojis are small pictures used instead of words in texts.



Text

9:30 am
Hi Sarah
Happy birthday. 🎉
I hope you have a very happy day.
Parwana

Reply

9:45 am
Hi Parwana
Thanks for your kind message. 🙏 We're going out for dinner tonight. 😊 Sarah

Emojis

1. 😊 happy
2. 😂 very funny
3. 😞 sad
4. 🤔 not sure
5. 👍 That's good.
6. 🙏 Thank you.
7. 🎉 Celebrate.
8. 🤒 Get well.



1. Who wrote

the text? Parwana Sarah

the reply? Parwana Sarah

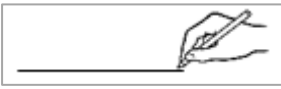
2. Parwana is writing because

- Sarah is sick.
- Sarah had a baby.
- It's Sarah's birthday.

3. Write the meaning of the emojis.



①



Meaning
1. not sure
2. very funny
3. happy
4. Thank you.
5. sad
6. That's good.
7. Get well.
8. Celebrate.



②



Parwana sent **you** a birthday message.

Students could draw an appropriate emoji in their reply.

Write your name on her text and write a reply.

Hi _____
 your name

Best wishes for your birthday.
 Have a happy day.
 Parwana

③

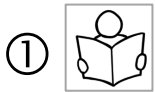


Check your work.

④



Can you check my work please?



Get well



Linh's still sick this week. I want to send her a message from all of us.

That's a good idea Ko.



Greeting

4:15 pm
 Hello Linh
 I'm sorry to hear you're sick. 🤒
 Get well quick.
 Best wishes from all the students in the English class.
 Ko

Reason for writing

Closing

Explain that casual text messages often don't have a clear greeting and get straight to the reason for the text.

5:30 pm
 Thanks for your kind wishes Ko. 😊
 I'm feeling a little better today.
 See you soon. Linh

Reason for writing

Closing



② Your teacher is sick and you want to send a get-well text.



Copy Ko's text on your phone, but change the names.



My teacher's name is _____.

If you are comfortable about sharing your phone number, the text could be sent to you and you could reply.



③ Check your work.

①




Congratulations


Focus: Reading text messages, understanding purpose, greetings, key details

Text

4:15 pm

Hi Pam
 Congratulations on the birth of your grandson.
 Amina

5:00 pm

Thanks Amina.
 He's beautiful. 
 Pam

Reply

1. What is the greeting in the text?

Hi Pam

2. What is the greeting in the reply?

Thanks Amina

3. Why did Amina write?

Pam has a new car.

Pam has a new grandson.

Pam has a new son.

4. How does Pam feel?

happy

Students could draw an appropriate emoji in their reply.

②



Write a text to a friend.

③



Tick one reason.

You want to say:

Congratulations on your 30th birthday.

Congratulations on your new baby.

Congratulations on your new job.

④



Check your work.

⑤



Can you check my work please?

①



Read an invitation

We're learning some Aussie words.

Aussie = Australian



 Aussie words	Meaning
1. Hey	Hi
2. Wanna	Do you want to
3. This arvo	this afternoon
4. No worries	It's not a problem.
ya = you 5. See ya later.	Goodbye

②




Highlight the Aussie words.



11:30 am

Hey Basam
Wanna have a BBQ
in the park with my
family this arvo?
Ahmad


11:45 am

 What time?

11:50 am

At 1:30. We have lots
of food. Can you
bring a soccer ball?

11:55 am

 No worries.
See ya later.

③



Write the Aussie words.

Hi

Hey

Do you want to

Wanna

this afternoon

this arvo

It's not a problem.

No worries

Goodbye

See ya later.



8:30 am

Hi Ahmad
Wanna go to the
beach today?
Basam

8:35 am

Hey Basam.
I'm busy today.
What about
tomorrow arvo?
Ahmad

8:40 am

Tomorrow? 🤔 Will
it be hot tomorrow?

8:50 am

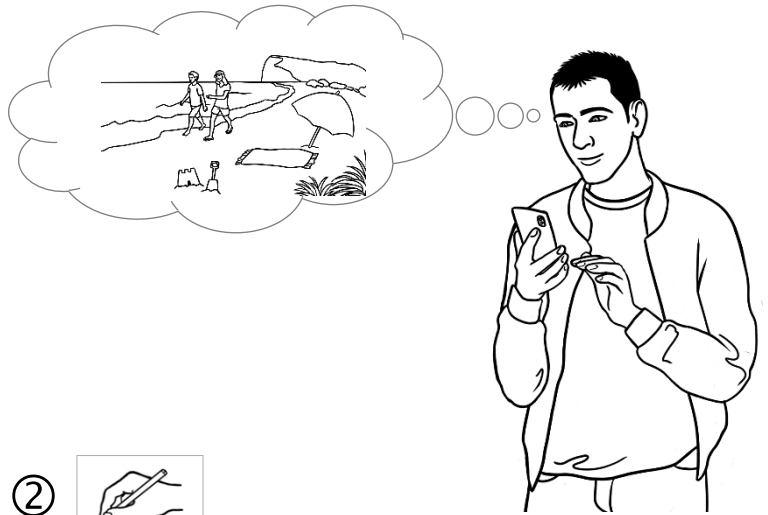
Tomorrow looks OK.
Very hot. 🎉

8:55 am

OK. Let's swim
tomorrow. I'll meet
you at the bus stop
at 1.

9:00 am

👍 See ya there.



1. Basam texts Ahmad because he wants to go to the **beach**.
2. Ahmad can't go to the **beach** today because he's **busy**.
3. Ahmad can go **tomorrow afternoon**.
4. The weather tomorrow will be **very hot**.
5. They'll meet at the **bus stop** at **1**.



Students receive the text below from a friend.


An invitation

3:30 pm

Hi _____
your name

Wanna have a BBQ in the park with the family tomorrow? We'll be there at 12:30.

Bring some sausages and games for the kids. Hope to see you then.

 _____
your friend's name



Yes reply

Thanks, that's great.
We'd love to come.
Sure, love to.
We'll be there.

Blank writing area with 10 horizontal lines for a 'Yes' reply.

Students write their texts using one or two phrases from the boxes above the blank texts.



No reply

Thanks for the invitation.
Sorry, we can't make it.
Sorry, we're busy tomorrow.
Sorry. Maybe next time.

Blank writing area with 10 horizontal lines for a 'No' reply.

①



Students receive the text below from a friend.

An invitation

11:30 am

Hi _____
your name

Wanna meet me at the library this afternoon at 2:00?
I'm going there to do some homework.
Let me know.

_____ your friend's name


②



Yes reply

Students write their texts using one or two phrases from the boxes above the blank texts.

Yes good idea.
I'd love to come, but I'll be there at 2:30.
I'll see you there.
Thanks for the invite.

Blank writing area with 10 horizontal lines.

③



No reply

Thanks for the invitation.
Sorry, I can't make it.
Sorry, I'm busy this afternoon.
Maybe next time.

Blank writing area with 10 horizontal lines.

①



This is the model text for the exercise on the following page.

Ask for help



Greeting

Hi Sarah

Reason for writing

Could you and Tahil help with some mowing and gardening at our place on Sunday morning? We have a house inspection next week.

Where

When

Reason for help

Closing

Many thanks
Parwana

②



1. What is the greeting? **Hi Sarah**

2. Why did Parwana write?

She needs help with **mowing and gardening.**

3. Where does she need help?

at her **place**

4. When does she need help?

on **Sunday morning**

5. Why does she need help?

She has **a house inspection.**

6. What is the closing?

Many thanks Parwana

